



New Hampshire Cemetery Association



Bylaws

Amended October 15, 2014

ARTICLE I

Section 1. The name of this Association shall be the New Hampshire Cemetery Association.

ARTICLE II

Section 1. The purpose for which this Association is organized shall be to promote the advancement of knowledge in the operation and maintenance of cemeteries, to facilitate the exchange of information, to create and maintain high ethical standards in the conduct of cemetery administration, both active and historical, and to secure the advantage to be obtained by mutual cooperation.

ARTICLE III - Membership

Section 1. Any person directly engaged in the operation of a cemetery may hold membership in this Association, or any organization or association, whether religious, municipal, or otherwise, or any partnership or corporation, whether organized under general or special laws, directly engaged in the operation of a cemetery within the State of New Hampshire may become a member of this Association.

Section 2. Supplier Member - There shall be a class of membership known as Supplier Members. Any individual or organization actively engaged in the business of supplying either goods or services to cemeteries in New Hampshire may become a supplying member.

Section 3. Associate Member - Any member who no longer is directly engaged in the operation of a cemetery, who has left in good standing, upon written notification to the secretary may remain as a member of the Association, however, they shall not be eligible to hold a position on the Board of Directors.

ARTICLE IV - Meetings

Section 1. The Annual Meeting of the Association shall be held in the month of October each year, on a date and at a place to be determined by the President and Board of Directors. Fourteen (14) days notice by mail shall be given to each member stating the time and place of such meeting.

Section 2. The semi-annual meeting of the Association shall be held in the month of April, requiring the same notice as section one.

Section 3. Special Meetings may be called by the President, upon request of five (5) or more members, on at least thirty (30) days notice by mail.

ARTICLE V - Dues

Section 1. The dues of this Association shall be determined from time to time by a majority vote of the members at an Annual Meeting.

ARTICLE VI - Officers

Section 1. The officers shall consist of a President; a Vice-President; a Secretary/Treasurer, and an Assistant Secretary/Treasurer. They shall be elected to serve a two year term by a majority vote of the members present at the annual Meeting of the Association.

Section 2. The President shall preside at all meetings of the Association and of the Board of Directors.

ARTICLE VII - Board of Directors

Section 1. The Board of Directors shall consist of the President, Vice-President, Secretary/Treasurer, Assistant Secretary/Treasurer, the immediate Past-President and six (6) members of the Cemetery Association.

Section 2. Two members of the Board of Directors shall be elected each year for a three-year term by a majority vote of the members present at the annual Meeting of the association.

Section 3. Any vacancy on the Board of Directors occurring through any cause shall be filled for the unexpired term of the individual whose office becomes vacant by a majority vote of the remaining Directors at a meeting or special meeting of the Nominating Committee.

Section 4. Meetings of the Board of Directors may be called by the President at any time that he deems necessary. Any special meeting may be called by any other officer on a written request of any two or more officers or Directors.

ARTICLE VIII - Committees

Section 1. The Board of Directors shall have the power to appoint all committees, which in their judgment may be deemed necessary for the best interest of the members of the Association, and to delegate the duties thereto.

Section 2. There shall be a Nominating Committee, to consist of the three (3) most recent active Past-Presidents. The Chairman of this committee shall be the immediate Past-President.

Section 3. There shall be an Auditing Committee of two, selected from the membership by the Board of Directors, excluding those on said Board. Said Committee shall perform a yearly fiscal audit and report to the members at the Annual Meeting of the Association.

ARTICLE IX - Amendments

Section 1. These By-Laws may be amended or revised at any ANNUAL MEETING or SPECIAL MEETING of the Association by a majority vote of the members present, provided the notice of the meeting specifies the proposed amendment to the Constitution and By-Laws are among the objects of the meeting.